

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH
ON Tuesday, June 23, 2020 AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM**

PRESENT:

Aaron Baker	Director
Valerie Newton	Director
Rolly Smith	Director
Donna Jaunzarins	Director
Marcel DeMars	Director
Belinda Schleier	Director
Raymond Lelièvre	Director
Cathy Kelly	Director
Debbie Hardy	CEO
Dr. A. Pauls	Chief of Staff
Annie Janveau	Chief Nursing Officer

ABSENT:

Peter Ruel	Director
John MacEachern	Abecedarian

STAFF:

A. Gray	Manager of Finance
M. Esarte	Director of Community Programs and Services

1. Call to Order

Mr. Aaron Baker took the chair and called the meeting to order at 1900.

2. Certificate of Notice Circulated to all Directors

The Notice of Meeting was as stated in the pre-meeting package.

3. Declaration of Conflict

None to Report

4. Trustee Education

Mrs. Hardy explained to the Board of Directors that as COVID continues SMH continues to follow the guidelines and government directives for LTC. The LTC families/visitors that have been screened and are negative can start having outside visits with the residents as long as they maintain 6 feet social distancing and wear a mask. The Family Health Team has also opened up but a barricade has separated the Hospital and FHT so that you can only enter via the Hospital's main entrance or the FHT entrance, this will help with the screening process.

5. Patient Story

Mrs. Janveau expressed the gratitude of a family member of a LTC patient to the Board of Directors. The family member was content with the level of care and satisfaction during the COVID pandemic. They felt that the communication and information was given to the families and they felt that their loved ones were safe.

6. Correspondence Item for New Business

None to Report

7. Board Chair Report

No Report

8. Chief of Staff Report

No Report

9. Administration Report

Strategic Directive #1

SMH will be proactive to individual and community needs

- The myRide van has been fixed. We are awaiting resumption of myRide Coordinators from the Township as they have been laid off. We are working to get the proper precautions in place with regards to COVID-19. The van will only be able to transport one patient at a time to ensure physical distancing. Masks must be worn by the driver and patient. Maintenance was in contact with a door specialist who recommended door seals rather than new doors. The door seals should be on order and will be applied to all treatment rooms on the FHT and primary care areas. The extra funding remaining will be used to purchase a music system for sound muffling in the patient waiting areas and hallways. Maintenance is working at getting a quote for clinic renovation costs but experience a delay as the computer system at the hardware store was down. Information should be available for the next meeting.
- COVID continues and we are following all guidelines. We are ramping up non-essential services including physio, DI and programs through the FHT.
- A physical barrier will be placed between primary care and the rest of the facility to prevent cross contamination as they open their doors to more clients. This is a step to keep our LTC safe and meet their guidelines. Early this week we will be opening for COVID and are negative can start having outside visits with the residents maintain 6 feet social distancing, wearing a mask and after being screened.
- As per current guidelines the next phase of re-opening LTC will happen one week after the Emergency order of Ontario expires.

Strategic Directive #2:

SMH will sustain outstanding quality and operations

- Dr. Jun Park will be joining the Manitouwadge Physicians Group as a permanent full-time physician effective July 31, 2020. Dr. Pauls will be extending his stay till mid-August to ensure a smooth transition for Dr. Park. The vacant practice will be covered with locum physicians until another permanent physician can be recruited. The wait time for a scheduled appointment with the physician is approximately 1 month. Some services will be re-opening slowly for primary care as well as the Family Health Team. In-person appointments will be scheduled based on the providers clinical judgment in regards to the presenting concern(s).
- Our accreditation survey previously scheduled for June 2020 has been delayed a suggested date of November.
- Our accreditation survey previously scheduled for June 2020 has been delayed with the date unknown at this point.
- We are expecting our RN staffing complement to decrease once again due to potential relocation of 2 and the maternity leaves of 2 others. We have been in contact with PRN staffing to retain an RN for the duration of our next expected mat leave.

Strategic Directive #3:

SMH will be innovators in service and program delivery

- The FHT has been approved by the Ministry of Health to bring Wallace Ross, physiotherapist, back
- Wallace will coordinate with St. Joseph's Care Group to deliver the 6 week Chronic Pain program to the community as well as continue the other physiotherapy services he has been providing to the community over the last year.
- The Assisted Living Program has been put on hold due to the COVID-19 pandemic. We are still working on program development during the pandemic but implementation is delayed. PSW shortages remain a concern for the operation of the program as well. Discussions with the LHIN regarding the transitional unit have been underway. The need for the transitional unit is not in

high demand. We have requested the funding be transferred to a permanent residence for an assisted-living client once the program is operational.

- The chemo program regionally is under review – more details will follow once known. The new expectation is that each facility will have to pay for the wasted chemo meds. This will be costed out and regional meetings are to take place soon.

Strategic Directive #4:

SMH will become a magnet workplace

- Efforts to recruit for a nurse practitioner are ongoing. We have not had any formal interest in the Grown Your Own Nurse Practitioner Program at this time. We will continue recruitment efforts as well as the offer the Grow Your Own Nurse Practitioner Program.
- Recruitment for a full-time physiotherapist for the Family Health Team is underway.
- The new SMH website is under development will help attract healthcare workers by highlighting what the organization and community have to offer – on hold due to COVID
- We are in the process of recruiting RNS to fill maternity and end of career openings.
- Our OTN nurse who also functioned in Infection Control and Staff Health has expectantly handed in her retirement resignation effective date of September as we do not want to affect the others vacations/summer in a negative way.
- Rebecca Rouselle our purchasing agent has moved on to Thunder Bay and we were successful in recruiting Reene Warren as a replacement starting June 22, 2020
- Joc Bourgoin will start training with Megan on June 22, 2020 as well.
- Amy's role was posted internally for her maternity leave and Stephanie Hardy was the successful candidate. Steph is currently filling the Accounts Receivable role and training with Amy.
- Maintenance has interviewed and 2 students have been hired with a start date of July 2 ,2020.

10. Committee Reports

10.1. Governance Committee

Mrs. Hardy would like to meet to discuss nominations. It was agreed upon that P. Ruel, D. Hardy, D. Jaunzarins, R. Smith and V. Newton would set a date and meet before the AGM in July 2020.

10.2. Finance and Audit Committee

Jason Buitenhuis of MNP presented the audited financial statements for the Hospital

The following resolution was tabled for approval;

MOVED BY: M. DeMars
SECONDED BY: C. Kelly

BE IT RESOLVED: That Santé Manitouswadge Health Board of Directors hereby approves 2019-2020 Audited Financial Statement for Santé Manitouswadge Health and the CEO be hereby authorized to execute any related documents.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: D. Jaunzarins
SECONDED BY: R. Smith

BE IT RESOLVED: That Santé Manitouswadge Health Board of Directors hereby approves 2019-2020 Audited Financial Statement for Santé Manitouswadge Family Health Team and the CEO be hereby authorized to execute any related documents.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: B. Schleier
SECONDED BY: C. Kelly

BE IT RESOLVED: That Santé Manitouwadge Health Board of Directors hereby approves the GIC Investment Proposal 2020-2021 as submitted.

CARRIED!

10.3. Executive Committee
No Report

10.4. Medical Advisory Committee
Regional Ordering Privileges

The following resolution was tabled for approval;

MOVED BY: D. Jaunzarins
SECONDED BY: R. Lelièvre

BE IT RESOLVED: That as recommended by the MAC supports the granting of Regional Ordering privileges up to December 31st, 2020 the listed professionals.

Dr. Shabbir Amanullah	Lake of the Woods District Hospital
Dr. Laith Mohamad	Dryden Regional Health Centre
Dr. Anastasia Shamsuyarova	TBRHSC

CARRIED!

Locum Tenen Privileges

The following resolution was tabled for approval;

MOVED BY: R. Smith
SECONDED BY: C. Kelly

BE IT RESOLVED: That as recommended by the MAC supports the granting of Locum Tenens privileges up to December 31st, 2020 the listed professional.

Dr. Jun Park

CARRIED!

11. New Business

11.1 Maintenance Student

Maintenance has interviewed and 2 students have been hired with a start date of July 2, 2020.

11.2 By-Law 8 Change

The following resolution was tabled for approval;

MOVED BY: R. Lelièvre
SECONDED BY: C. Kelly

BE IT RESOLVED: That the following By-Law be approved as revised and/or presented;

By-Law 8 3.2 Business at Annual Meeting

CARRIED!

11.3 Chemo Update

The chemo program is under review. It was originally suggested that the expectation was that each facility would have to pay for the wasted chemo meds. It has since been reviewed; and it is no longer the expectation.

11.4 LHINS Funding/Extensions

LHINS Funding and Extension letters were reviewed by board members

11.5 Capital Budget

The following resolution was tabled for approval;

MOVED BY: R. Lelièvre
SECONDED BY: C. Kelly

BE IT RESOLVED: That the Santé Board of Directors approves the addition of \$50,000.00 for contingency within the approved 2020-2021 capital budget.

CARRIED!

11.6 Chief of Staff

The following resolution was tabled for approval;

MOVED BY: D. Jaunzarins
SECONDED BY: V. Newton

BE IT RESOLVED: That the Santé Board of Directors approves the appointment of Dr. Angus Pauls of Chief of Staff.

CARRIED!

12. Other Business

13. In-Camera Session

14. Correspondence

15. Consent Agenda Items

Approval:

- a. Minutes of Board of Directors Meeting held: May 26th, 2020

MOVED BY: R. Lelièvre
SECONDED BY: C. Kelly

BE IT RESOLVED: That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held: May 26th, 2020

AND BE FURTHER RESOLVED:

That the following items be received:
Minutes of the Medical Advisory Committee held:
May 21st, 2020

CARRIED!

16. Place and Time of Next Meeting – July 21, 2020 at 1900.

MOVED BY: R. Smith
SECONDED BY: D. Jaunzarins

BE IT RESOLVED: That the next meeting of the Board of Directors of Santé Manitouwadge Health be held on Tuesday, July 21st 2020 in the Judith C. Harris Boardroom

CARRIED!

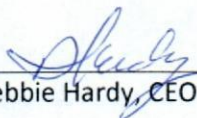
17. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY: D. Jaunzarins
BE IT RESOLVED: That this meeting be adjourned.

Mr. Baker thanked everyone for attending and the meeting adjourned at 2005 hours.

18. For the Good of the Board



Debbie Hardy, CEO



Aaron Baker for; Peter Ruel, Board Chair